

Minutes of the Finance Committee

Wednesday, October 12, 2016

Chair Heinrich called the meeting to order at 8:30 a.m.

Present: Supervisors Jim Heinrich (Chair), Tim Dondlinger, Tom Michalski, Richard Morris, Duane Paulson, and Ted Wysocki. **Absent:** Bill Zaborowski.

Also Present: Chief of Staff Mark Mader, Legislative Policy Advisor Sarah Spaeth, Budget Manager Linda Witkowski, UW-Extension Director Jerry Braatz, Federated Library Director Connie Meyer, Human Resources Committee Chair Larry Nelson, County Board Chair Paul Decker, County Clerk Kathleen Novack, Chief of Staff Shawn Lundie, Office Services Coordinator, Corporation Counsel Erik Weidig, Principal Assistant Corporation Counsel Maureen Atwell, and Senior Financial Analysts Kim Ho, Mark Yatchak, Steve Trimborn, and Clara Daniels. Recorded by Mary Pedersen, County Board Office.

Schedule Next Meeting Date(s)

- October 19 & 21

Discuss and Consider 2017 Operating Budgets for the Following Departments:

UW-Extension

Braatz and Decker discussed the proposed 2017 budget for UW-Extension as outlined in the budget book including the financial summary, strategic outcomes and objectives, program highlights, and grant funding. Both revenues and expenditures total \$510,473 – a decrease of \$69,456 or 12.0% from the 2016 budget. The County tax levy totals \$344,763 – a decrease of \$5,000 or 1.4%. The positions summary (County employees and contracted workers) shows a total decrease of 1.03 for a total of 14.50 full-time equivalent (FTE) positions. No major concerns were voiced pertaining to this budget.

MOTION: Michalski moved, second by Wysocki to tentatively approve the 2017 operating budget for UW-Extension. Motion carried 6-0.

Bridges (Federated Library)

Meyer and Decker discussed the proposed 2017 budget for the Federated Library System (Bridges) as outlined in the budget book including the financial summary, strategic outcomes and objectives, program highlights, and activity data. Total all funds, revenues total \$2,121,460 – an increase of \$55,059 or 2.7% from the 2016 budget. The County tax levy totals \$3,517,752 – an increase of \$53,633 or 1.5%. Expenditure total \$5,618,112 – an increase of \$148,672 or 2.7%. The positions summary shows a decrease of 0.11 for a total of 6.50 FTE positions. No major concerns were voiced pertaining to this budget.

MOTION: Paulson moved, second by Dondlinger to tentatively approve the 2017 operating budget for Bridges (Federated Library). Motion carried 6-0.

Discuss and Consider 2017 Operating Budgets for the Following Departments:

County Board

Decker, Spaeth, and Mader discussed the proposed 2017 budget for the County Board Office as outlined in the budget book including the financial summaries, strategic outcomes and objectives, program highlights, and activity/workload data. Total all funds, revenues, expenditures, and the County tax levy each total \$1,070,592 – a decrease of \$43,460 or 3.9% from the adopted 2016 budget. The positions

summary shows a decrease of 0.65 for a total of 5.50 full-time equivalent (FTE) positions. No major concerns were voiced pertaining to this budget.

MOTION: Morris moved, second by Paulson to tentatively approve the 2017 operating budget for the County Board Office. Motion carried 6-0.

County Clerk

Novack discussed the proposed 2017 budget for the County Clerk's Office as outlined in the budget book including the financial summaries, program highlights and activities, and strategic outcomes and objectives. Total all funds, revenues and expenditures total \$611,380 – a decrease of \$64,861 or 9.6% from the adopted 2016 budget. The County tax levy totals \$380,810 – an increase of \$25,326 or 7.1%. The number of positions remains the same at 5.57 FTE. No major concerns were voiced pertaining to this budget.

MOTION: Paulson moved, second by Wysocki to tentatively approve the 2017 operating budget for the County Clerk's Office. Motion carried 6-0.

County Executive

Lundie discussed the proposed 2017 budget for the County Executive's Office as outlined in the budget book including the financial summaries, program highlights, activity data, and strategic outcomes and objectives. Total all funds, revenues and expenditures total \$580,865 – a decrease of \$2,500 or 0.4% from the adopted 2016 budget. The County tax levy totals \$568,865 – a decrease of \$2,500 or 0.4%. The number of positions remains the same at 4.69. No major concerns were voiced pertaining to this budget.

MOTION: Paulson moved, second by Dondlinger to tentatively approve the 2017 operating budget for the County Executive's Office. Motion carried 6-0.

Corporation Counsel

Weidig discussed the proposed 2017 budget for the Corporation Counsel's Office as outlined in the budget book including the financial summaries, program highlights, activity data, and strategic outcomes and objectives. Total all funds, revenues total \$2,738,965 – an increase of \$122,743 or 4.7% from the adopted 2016 budget. The County tax levy totals \$1,293,247 – a decrease of \$45,000 or 3.4%. Expenditures total \$4,032,212 – an increase of \$77,743 or 2.0%. The positions summary shows an increase of 1.28 for a total of 40.75 FTE positions. No major concerns were voiced pertaining to this budget.

MOTION: Wysocki moved, second by Dondlinger to tentatively approve the 2017 operating budget for the Corporation Counsel's Office. Motion carried 6-0.

Discuss and Consider Issues Presented at the October 12 Finance Committee Public Hearing
There were no public comments at this morning's public hearing.

MOTION: Paulson moved, second by Wysocki to adjourn at 12:06 p.m. Motion carried 6-0.

Respectfully submitted,

William J. Zaborowski
Secretary